

**REGULAR MEETING OF COUNCIL**  
**SUMMER VILLAGE OF SUNDANCE BEACH**  
**April 14, 2022**  
**Video Conference**

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**PRESENT:**

Present at the meeting were:

Mayor:	Brian Waterhouse
Councillor:	Rich Miller
Councillor:	Allan Harris
CAO:	June Boyda

**CALL TO ORDER:**

The meeting was called to order by Mayor Waterhouse at 6:00 p.m.

**ADOPTION OF AGENDA:**

The following items were added as additions to the agenda:

- 5.4 Emergency Management – Agreement and Bylaw
- 6.12 Short Term Rental Business License

Res. 2022-032 Moved by Councillor Harris that the Regular Council Meeting agenda is hereby  
Agenda adopted as amended.

*CARRIED*

**ADOPTION OF MINUTES FROM PREVIOUS MEETINGS:**

Amendments were made to the minutes to reflect appropriate wording and decisions made by Council.

Res. 2022-033 Moved by Councillor Miller that the Regular Council Meeting Minutes of  
Minutes January 20, 2022 are hereby approved as amended.

*CARRIED*

Res. 2022-034 Moved by Councillor Miller that the Special Council Meeting Minutes of  
Minutes February 8, 2022 are hereby approved as amended.

*CARRIED*

**DELEGATIONS:**

***Seniuk & Company Chartered Accountants – 2021 Draft Financial Statements***

Laura Marcato from Seniuk & Company Chartered Professional Accountants was in attendance to present the draft 2021 financial statements.

Res. 2022-035 Moved by Mayor Waterhouse that the 2021 draft financial statements are  
Finance hereby approved as amended.

*CARRIED*

**BYLAWS and POLICIES:****2021-09 Repealing Bylaw**

Res.2022-036 Moved by Councillor Harris that Bylaw #2021-09 is hereby given first reading.  
Bylaw

*CARRIED*

Res. 2022-037 Moved by Councillor Miller that Bylaw ##2021-09 is hereby given second  
Bylaw reading.

*CARRIED*

Res. 2022-038 Moved by Mayor Waterhouse that approval is hereby granted for the  
Bylaw presentation of Bylaw #2021-09 for third reading at this meeting.

*CARRIED UNANIMOUSLY*

Res. 2022-039 Moved by Councillor Miller that Bylaw #2021-09 is hereby given third reading  
Bylaw and finally passed.

*CARRIED*

**2022-03 Development Authority Bylaw**

Wording change in #4.3 from appointments by Council to appointments by CAO.

Res.2022-040 Moved by Councillor Harris that Bylaw #2022-03 is hereby given first reading.  
Bylaw

*CARRIED*

Res. 2022-041 Moved by Councillor Miller that Bylaw #2022-03 is hereby given second  
Bylaw reading.

*CARRIED*

Res. 2022-042 Moved by Mayor Waterhouse that approval is hereby granted for the  
Bylaw presentation of Bylaw #2022-03 for third reading at this meeting.

*CARRIED UNANIMOUSLY*

Res. 2022-043 Moved by Councillor Miller that Bylaw #2022-03 is hereby given third reading  
Bylaw and finally passed.

*CARRIED*

**2022-01 Vehicle & Equipment Policy**

Items # 1 and #13 amended wording.

Res.2022-044 Moved by Councillor Harris that Policy #2022-01 is hereby approved as  
Policy amended.

*CARRIED*

**Emergency Management – Agreement and Bylaw**

- Res.2022-045      Moved by Mayor Waterhouse that Bylaw #2022-04 is hereby given first  
Bylaw                      reading.  
*CARRIED*
- Res. 2022-046      Moved by Councillor Harris that Bylaw #2022-04 is hereby given second  
Bylaw                      reading.  
*CARRIED*
- Res. 2022-047      Moved by Mayor Waterhouse that approval is hereby granted for the  
Bylaw                      presentation of Bylaw #2022-04 for third reading at this meeting.  
*CARRIED UNANIMOUSLY*
- Res. 2022-048      Moved by Councillor Miller that Bylaw #2022-04 is hereby given third reading  
Bylaw                      and finally passed.  
*CARRIED*
- Res. 2022-049      Moved by Councillor Harris that the Regional Emergency Management  
Agreement                      Cooperation Agreement is hereby approved.  
*CARRIED*

**BUSINESS****Temporary Field Authorizations (TFA) – Application Process**

Temporary Field Authorization application processes were discussed. Presentations had been made to the Association of Summer Villages of Alberta regarding how three Summer Villages (including Sundance Beach) have managed backlot owner applications. These presentations were examples of how other Summer Villages could manage their process.

**Development Officer Appointments**

CAO Boyda will make appointments as follows: that Scott Purich is no longer appointed as Development Officer, and further that: Natasha Wright and June Boyda are appointed as Development Officers for the Summer Village of Sundance Beach, and further that Shawna Dennis remain appointed as Development Officer to deal with tree removal applications only.

**Assessment Review Board Panelists**

- Res. 2022-050      Moved by Councillor Miller that the following members are appointed as the  
Finance                      Assessment Review Board officials for 2022:  
ARB Chairman - Raymond Ralph  
Certified ARB Clerk - Gerry Amorin  
Certified Panelists - Darlene Chartrand, Tina Groszko, Stewart Hennig,  
Richard Knowles, and Raymond Ralph .  
*CARRIED*

**Proposed – Alberta Police Service**

Res. 2022-051      Moved by Councillor Harris that the correspondence be accepted as  
Police                      information.  
*CARRIED*

**Village West Development**

Res. 2022-052      Moved by Councillor Harris that the correspondence be accepted as  
Development              information.  
*CARRIED*

**Municipal Sustainability Initiative – Amending Memorandum of Agreement**

Res. 2022-053      Moved by Mayor Waterhouse that the Municipal Sustainability Initiative  
Grant                      Amending Memorandum of Agreement is hereby approved.  
*CARRIED*

**John Turgeon Hall - Signage**

Res. 2022-054      Moved by Councillor Harris that resolution 2022-011 is rescinded, and instead  
Recreation              a sign be purchased reading “*John Turgeon Hall*” to be placed on the inside of  
the hall.  
*CARRIED*

**John Turgeon Hall - Advertisement**

Res. 2022-055      Moved by Mayor Waterhouse that the correspondence be accepted as  
Recreation              information.  
*CARRIED*

**Term Goals**

A separate meeting will be set up with Council to review and set term goals.

**Playground Update**

Res. 2022-056      Moved by Mayor Waterhouse that the correspondence be accepted as  
Recreation              information.  
*CARRIED*

**ASVA Forest Health Management Project**

Res. 2022-057      Moved by Councillor Miller that the correspondence be accepted as  
Public Works              information.  
*CARRIED*

**Short Term Rental Business License**

The topic will be added to the Term Goals to be discussed in further detail.

**COUNCIL REPORTS**

Mayor Waterhouse attended the Keep Alberta RCMP session on February 3, 2022.

Mayor Waterhouse attended an APLM meeting on March 17, 2022, with topics covered included the weir operation and confined feeding operation being proposed.

Mayor Waterhouse attended an ASVA Board meeting where they reviewed the survey results.

Mayor Waterhouse has joined a Decibel Coalition which reviews the amount of noise on a lake created by lake users.

**CAO REPORT****Chief Administrative Officer Report**

Res. 2022-058 Report Moved by Councillor Harris that the Chief Administrative Officer report is hereby accepted, and that CAO Boyda would follow up on the wastewater compliance.

*CARRIED*

Res. 2022-059 Recess Moved by Councillor Harris that at 9:14 the meeting Take a Recess until Wednesday, April 20 at 6:00 p.m.

*CARRIED*

The meeting was called back to order by Mayor Waterhouse at 6:05 p.m. on Wednesday, April 20.

**CLOSED SESSION:**

Res.2022-060 Closed Session Moved by Mayor Waterhouse that Council proceeds with the meeting in a closed session to discuss matters which falls under Sections 16, 17, 19, 21, 23, and 24 of the Freedom of Information and Protection of Privacy Act, at 6:05 p.m.

*CARRIED*

Res.2022-061 Closed Session Moved by Councillor Harris that Council continues the meeting in an open session at 7:33 p.m.

*CARRIED*

Res. 2022-062 Agreement Moved by Councillor Miller that the Service Agreement, effective May 1, 2022, with Grass Barber Lawn Maintenance is hereby approved.

*CARRIED*

Res. 2022-063 Agreement Moved by Councillor Harris that the CAO Services Third Amending Agreement is hereby approved as amended.

*CARRIED*

An additional quote and further information requested before a decision to be made regarding a consultant to assist in drafting the Land Use Bylaw.

**FINANCIAL REPORTS:**

**Financial Statements – March 31, 2022**

Res. 2022-064 Moved by Mayor Waterhouse that the Balance Sheet ending March 31, 2022,  
Finance and the Income / Expense Statements for January 1 – March 31, 2022 are hereby approved.

*CARRIED*

**Assessment Roll for 2022 Taxes**

Res. 2022-065 Moved by Councillor Harris that the correspondence be accepted as  
Finance information.

*CARRIED*

**2022 Budget**

Res. 2022-066 Moved by Mayor Waterhouse that the 2022 Operating Budget and 3-Year  
Finance Financial Plan, along with the 2022 Capital Budget and 5-Year Capital Plan Worksheet are hereby approved as amended.

*CARRIED*

**CORRESPONDENCE:**

- 1 Municipal Affairs – Budget 2022
- 2 Alberta Municipalities - President's Statement on Budget 2022
- 3 County of Wetaskiwin - 2021 Ice Water Rescue Report

Res. 2022-067 Moved by Councillor Harris that the correspondence be accepted as  
Correspondence information.

*CARRIED*

**DATE OF NEXT MEETINGS**

Regular & Organizational Council Meetings – May 19, 2022 at 6:00 p.m. via Zoom  
Annual Information Meeting – June 18, 2022 at 10:00 a.m. at the John Turgeon  
Community Hall

**ADJOURNMENT:**

Res.2022-068 Moved by Councillor Miller that the Regular Council meeting of April 14, 2022  
Adjournment that was recessed until April 20, 2022 is hereby adjourned at 9:04 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 19<sup>th</sup> DAY OF MAY, 2022

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER